

# Global College of Natural Medicine

## ENROLLMENT AGREEMENT

250 Natural Bridges Drive, Santa Cruz, CA 95060  
[www.gcnm.com](http://www.gcnm.com)

Phone 800.410.0612, fax 800.594.0580  
 International fax 831.458.4197

Online submission: Yes  No

<b>PLEASE PRINT OR TYPE</b>		Student # _____	Order # _____
Applicant Legal Name _____			
		(first)	(middle)
Social Security # _____ - _____ - _____	Date of Birth: _____ - _____ - _____	Driver's License/ID No: _____	
Home Telephone: _____ - _____ - _____	Work Telephone: _____ - _____ - _____	Cell Phone: _____ - _____ - _____	
Address: _____ *		City: _____	State: _____ Zip: _____
Country: _____	Place of Employment: _____		
E-Mail: _____	Website: _____		
* Please call if shipping address is different than billing address			

### A. EDUCATIONAL SERVICE

Program: \_\_\_\_\_ Total Clock Hours / Semester Credit Hours: \_\_\_\_\_ / \_\_\_\_\_  
 Start Date: \_\_\_\_\_ Scheduled Completion Date: \_\_\_\_\_ Approximate No. of Weeks: \_\_\_\_\_

degree  diploma  certificate will be issued after the completion of the entire program and all tuition fees are paid in full or otherwise accounted for.

### B. TUITION FEES

Registration Fee/Enrollment Fee \$ \_\_\_\_\_ non-refundable  
 Student Tuition Recovery Fund Fee \$ \_\_\_\_\_ non-refundable  
\$2.50 for every \$1,000 rounded to the nearest \$1,000  
 Tuition \$ \_\_\_\_\_ Prorated upon withdrawal. You are liable for the charges in each payment period.  
 Refer to refund policy provision within this Agreement. Note: STRF applies to California residents only.

**TOTAL DUE FOR THE ENTIRE PROGRAM** \$ \_\_\_\_\_ \*

**TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE** \$ \_\_\_\_\_

**CHARGES DUE UPON ENROLLMENT** \$ \_\_\_\_\_

**\* YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST, LESS THE AMOUNT OF ANY REFUND.**

Payment Plan Selected	Administrative Fee	Amount Financed	Total of Payments	Total Sales Price
_____ Month Plan	\$ _____	(the amount of credit provided to you or on your behalf) \$ _____	(the amount you will have paid after you make all your payments is) \$ _____	(the total cost of your purchase on credit, including your down payment(s) of \$ _____ is \$ _____ <span style="border: 1px solid black; padding: 2px;">  </span> initial

THE TERMS AND CONDITIONS OF THIS AGREEMENT ARE NOT SUBJECT TO AMENDMENT OR MODIFICATION BY ORAL AGREEMENT. I, THE UNDERSIGNED PURCHASER OF THE PROGRAM OF TRAINING, HAVE READ, UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS CONTAINED HEREIN AND WITH MY SIGNATURE I CERTIFY HAVING RECEIVED AN EXACT COPY OF THIS AGREEMENT, A COPY OF THE SCHOOL CATALOG AND SCHOOL PERFORMANCE FACT SHEET. I FURTHER ACKNOWLEDGE THAT NO VERBAL STATEMENTS HAVE BEEN MADE CONTRARY TO WHAT IS CONTAINED IN THIS AGREEMENT. THIS ENROLLMENT AGREEMENT IS A LEGALLY BINDING INSTRUMENT WHEN SIGNED BY THE STUDENT AND ACCEPTED BY THE SCHOOL.

**I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.**

\_\_\_\_\_  
Signature of Student Date

\_\_\_\_\_  
Signature of Student's Parent or Guardian (if student is under age 18) Date

\_\_\_\_\_  
Signature and Title of School Official Accepting Enrollment Date

## REFUND POLICY

### STUDENT'S RIGHT TO CANCEL

1. This institution offers distance educational programs where the instruction is not offered in real time. The Institution shall transmit the first lesson and any materials to any student within seven days after the institution accepts the student for admission.
2. The student has the right to cancel the agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date the written notice of cancellation is sent. If the institution sent the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student's return of the materials.
3. This Institution shall transmit all of the lessons and other materials to the student if the student (a) has fully paid for the educational program; and (b) after having received the first lesson and initial materials, requests in writing that all of the material be sent. If the Institution transmits the balance of the material as the student requests, the Institution shall remain obligated to provide the other educational services it agreed to provide, such as responses to student inquiries, student and faculty interaction, and evaluation and comment on lessons submitted by the student, but shall not be obligated to pay any refund after all of the lessons are material are transmitted.

Specifically, this Institution's refund policy includes:

- 1-30 days after enrollment: Full refund (minus shipping and enrollment fee) provided that all course materials are returned in their original condition. Deductions will be made for course materials that are not returned in their original condition.
- 31-60 days after enrollment: 50% refund (minus shipping and enrollment fee) provided that all course materials are returned in their original condition. Additional deductions will be made for course materials that are not returned in their original condition.
- 61+ days after enrollment: No refund

## UNDERSTANDINGS

## INITIALS

1. **Catalog:** Information about Global College of Natural Medicine is published in a school catalog that contains a description of certain policies, procedures, and other information about the school. Global College of Natural Medicine reserves the right to change any provision of the catalog at any time. Notice of changes will be communicated in a revised catalog, an addendum or supplement to the catalog, or other written format. Students are expected to read and be familiar with the information contained in the school catalog, in any revisions, supplements and addenda to the catalog, and with all school policies. By enrolling in Global College of Natural Medicine, the Student agrees to abide by the terms stated in the catalog and all school policies.
2. **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION:** The transferability of credits you earn at Global College of Natural Medicine is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree/diploma/certificate you earn in \_\_\_\_\_ program is also at the complete

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Prepared by: Educational Advisors © 2010

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discretion of the institution to which you may seek to transfer. If the diploma/certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Global College of Natural Medicine to determine if your credits, or degree/diploma/certificate will transfer.

- 3. **Career Services:** Placement assistance is provided. However, it is understood that the School does not and cannot promise or guarantee neither employment nor level of income or wage rate to any Student or Graduate.
- 4. **Books/Equipment:** All supplies for the program selected will be provided by the School at the stated charge. Lost, mutilated, or stolen items will be replaced at the expense of the student.
- 5. **Questions:** Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), 888.370.7589.
- 6. **Complaints:** A student or any member of the public may file a complaint about this institution with Bureau for Private Postsecondary Education by calling 888.370.7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site, [www.bppe.ca.gov](http://www.bppe.ca.gov).
- 7. **Arbitration:** Any dispute arising from enrollment at Global College of Natural Medicine, no matter how described, pleaded or styled, shall be resolved by binding arbitration under the Federal Arbitration Act conducted by the American Arbitration Association ("AAA") at Santa Cruz, California, under its Commercial Rules. All determinations as to the scope, enforceability of this Arbitration Agreement shall be determined by the Arbitrator, and not by a court. The award rendered by the arbitrator may be entered in any court having jurisdiction.
- 8. **Financing:** The Student understands that if a separate party is financing his/her education, that the Student, and the Student alone, is directly responsible for all payments and monies owed to the school listed on this agreement.
- 9. **Loan:** If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: 
  - a. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
  - b. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.
- 10. **Student Tuition Recovery Fund Payment:** You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you: 
  - 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
  - 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:
  - 1. You are not a California resident.
  - 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

### NOTICE

YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF INSTRUCTION ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS SCHOOL, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, prior to signing this agreement.

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

( ) School Catalog  
Initial

( ) School Performance Fact Sheet  
Initial

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